

Meeting Notice

Board/Committee Name: Petersham School Committee  
Day/Date: Monday June 5, 2017  
Time of Meeting: 5:30PM  
Location: Staff Room



Minutes

1. Call to Order- Lynn Peredina, Chair called the meeting to order at 5:30pm.  
Members Present: Lynn Peredina, Angela Danielson, and Janice Coughlan  
Members Absent: None  
Others: Superintendent Tari Thomas, Director of Finance Daniel Haynes, and Alyssa Roberts.
2. Public Comment
3. Glimpse Into the Classroom- cancelled due to date change.
4. Report of the Petersham Teachers' Union- none present.
5. June Items
  - a. Announcement of Last Day of School for Students- Friday, June 9th- half day.
  - b. Champions After School Programming Update- Tari explains that they continue to explore this Champions Before and After School Care Program to explore opportunities for the Petersham Center School.
  - c. Blizzard Bag Pilot Review- Tari explained that Principal Menard and Director of Curriculum, Marie Cole convened a group of teachers and parents to discuss what went well and how things could improve for year two; a summative report is in the link below; the recommendation from the group is to move forward with Blizzard Bags and to meet regularly in order to make adjustments and refinements. The committee asked what is the difference between the pilot program or not running it as a pilot. Tari said not much is different just the intense scrutiny. **Janice Coughlan moved to approve the Blizzard Bag Program as structured learning time via directed study, independent study and/or technology-assisted learning for school cancellation days for 2017-2018 school year. Angela Danielson seconded. VOTED: Unanimous.**
6. Matters for Action/Vote
  - a. FY 2018 School Budget- Tari explained that was a slight adjustment made to the 2018 budget due to your feedback as well as that of the Selectboard/Advisory Finance for the Petersham Center School- Version 3. Tari explained we did eliminate the enrichment program and are hopeful between Heywood Health and Champions that we can fill some of that. We had to add two family health insurance plans, curtailing professional development opportunities, and removing Union 73/ RC Mahar central office cost share benefits. Tari explained that the increase in Version 3 is now \$145,056 or 11.10% and the total savings in Version 3 is \$9,268. **Angela Danielson moved that the Petersham School Committee approve the fiscal year 2018 town appropriation budget of \$1,452,146. Janice Coughlan seconded. VOTED: Unanimous.**

Town Budget	1,452,046
School Choice	363,472
Grants	55,809
Total	1,871,327

faculty  
and Principal Menard have made revisions to the student, parent and staff handbooks; they have migrated away from one per day as the committee recommended. Janice wanted to talk about the perfume piece.  
Angela Danielson moved to approve the 2017-2018 student, parent and staff handbooks for the Petersham center School. Janice Coughlan seconded. VOTED: Unanimous.

c. Appointments to Sick Bank Committee- Lynn explained this is something we have not had to do before. Lynn explained there is a member of the staff who has requested taking days from the sick bank. Tari explained that according to the agreement between the Committee and the Petersham Teachers Union, three individuals need to be appointed to this group in order to hear requests (one is pending). Angela Danielson voted herself.  
**Janice Coughlan moved to appoint Angela Danielson, Director of Finance Daniel Haynes, and the Principal Joanne Menard. Angela Danielson seconded. VOTED: Unanimous.**

d. Revised Union #73 Agreement and Committee Membership- Tari explained upon the recommendation of our attorney, the Union #73 agreement is being separated from the Cost Share/Eval of the Supt Agreement; a minimum of three committee members from Orange and three committee members from Petersham need to be named to the Union #73 Committee; you will rarely meet unless you need to hire a superintendent or decide to regionalize together whereby this team would do the planning; all may become a moot point if regionalization does occur over next 12-18 months.  
**Janice Coughlan moved to approve the revised Union #73 agreement and appoint Lynn Peredina, Janice Coughlan and Angela Danielson to the committee. Angela Danielson seconded. VOTED: Unanimous.**

e. Revised Joint Supervisory/Cost Share Agreement between R.C.Mahar Regional and Union #73- Tari explained that due to the revision of pulling Union #73's agreement out, the Supervisory/Cost Share has been adjusted as well; while the attorney feels it is in the best interests of the supt to have all three committees meet regularly on the Superintendent evaluation, we agreed that with a regionalization effort underfoot to leave the subcommittee, as described in this doc, in place for the short term.  
**Angela Danielson to approve the slightly revised supervisory/cost share agreement between RC Mahar and Union 73. Janice Coughlan seconded. VOTED: Unanimous.**

f. Regional Planning Committee and Member Appointment- Tari explained that the contract for reviving a regionalization effort was awarded to the Massachusetts Assoc of Regional Schools (MARS); Stephen Hemman and Kenneth Rocke will take the lead in facilitating this effort; Russell Dupere will sit as committee counsel; a planning meeting will be held with me on June 13th with a first meeting of the group in late June; school committee representation is critical; please nominate one member for this initiative as well

as recruit an additional community member.

Lynn Peredina appointed Angela Danielson to represent the Petersham Center School Committee on the Regional Planning Committee.

g. Summer Business Vote- Lynn explained this is something we do annually to conduct Tari to conduct business on our behalf.

**Janice Coughlan moved to authorize the Superintendent to conduct business of the district over the summer months for ratification, if necessary, by the Committee at its first regular meeting in September of 2017. Angela Danielson seconded. VOTED: Unanimous.**

h. Milk Bid- The committee reviewed the milk bid information.

**Janice Coughlin moved that the Petersham School Committee vote to confirm acceptance of the milk bid of Maines Paper & Foods of Worcester, MA for the Petersham Center School for the 2017-2018 school year. Angela Danielson seconded. VOTED: Unanimous.**

7. Sub Committee/Liaison Updates

a. Report of the Mahar Representative- Lynn explained we are meeting tomorrow night

b. Report of the Finance and Facilities Subcommittee- Janice explained we went over the budget and tweaked it again. Janice commended Dan with a really hard budget. Dan explained they received a good chunk of money for extraordinary relief.

c. Report of the Policy Subcommittee- Tari explained this committee is moving right along.

We are on section I for Instruction and J as well. Tari explained we are really excited because we should be able to finish this within the next couple of months.

d. Report of the Superintendent Evaluation Subcommittee- Tari explained her next meeting

on her evaluation is June 20th at 6pm and will be sending everyone information on her updated evaluation file.

e. Report of the CAPS Collaborative Representative- Tari explained she has not attended the last two board meetings.

f. Report of the Union 73 and RC Mahar Regional Joint Supervisory Committee- reported above.

8. Superintendent's Report- Tari went through a few updates in regards to her report that is in the shared file.

9. Minutes presented for approval: Angela Danielson moved to approve the minutes of April 6, 2017. Janice Coughlan seconded. VOTED: Unanimous.

10. Executive Session: **Janice Coughlan moved to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel. Angela Danielson seconded. Roll call done by Alyssa Roberts. All in favor.**

11. Date of Next Meetings: September 7th at 5:30pm.

12. Adjourn-**Angela Danielson motioned to adjourn at 7:02pm. Janice Coughlan seconded. VOTED: Unanimous.**

Signature of Secretary \_\_\_\_\_

Janice Coughlan

DATE: \_\_\_\_\_

The agenda reflects topics that the Chair reasonably anticipates will be discussed.

Public Comment Protocols

The School Committee welcomes public comment on items that are within the scope of the School Committee's responsibilities. The Public Comment agenda item is reserved for this purpose. Members of the public wishing to address the Committee should be aware of the following guidelines:

- The Chair will recognize those wishing to speak and give them the floor. Only persons recognized by the Chair may speak. For purposes of the minutes, speakers should identify themselves at the beginning of their remarks.
- The purpose of Public Comment is to receive input from the community, not to engage in prolonged conversation with the Committee. The Chair will ensure that any comment or question that requires a response from the committee or the School Department will be addressed in a timely manner.
- All comments should be addressed through the Chair, not any individual committee member or to others in attendance.
- Speakers are expected to respect confidentiality. This includes the confidentiality of the speaker's own child/ren as well as that of school staff and personnel.