

## Meeting Notice

Board/Committee Name: Petersham School Committee  
Day/Date: Thursday, September 7th, 2017  
Time of Meeting: 5:30PM  
Location: Staff Room



## Agenda

1. Call to Order- Lynn Peredina, Chair called the meeting to order at 5:34pm.

Members Present: Lynn Peredina, Janice Coughlan, and Angela Danielson.

Others: Superintendent Tari Thomas, Director of Finance and Operations Daniel Haynes, and Alyssa Magoffin.

2. Public Comment- no public comment.
3. Glimpse Into the Classroom- this will start at the November meeting.
4. Report of the Petersham Teachers' Union- no representative.
5. September Items
  - a. Opening of Schools Report- Principal Menard explained that Craig Newton is going to be the STEM Teacher here on Monday at Petersham Center School. Joanne explained they had a great opening and the red carpet was again a success.
  - b. Review of Summer Programs and Professional Development- Tari briefly reported on the Summer Programs and Professional Development (included in the packet).
  - c. Building Use- Tari explained that Janice Coughlan wanted this to be reviewed. Joanne explained from years past issues they went from the concept that you need a custodian in the building while the event is happening so they can lock it up properly. Joanne explained that they would just bill whomever uses the facility \$25 and then for the custodians overtime rate. The committee talked about having availability of the school. Joanne explained she doesn't believe it is in regards to availability but limited kids interest. The committee talked about the idea of liability insurance certificate to show that anything happened would fall on their insurance and not the schools. Tari explained they are meeting for the policy subcommittee next week and they will be working on this policy so she is asking the committee for feedback on if they want any changes. The committee thinks that the rental fee needs to be more clear in the policy. Lynn and Joanne will meet and then give all information to Tari for the policy.
  - d. Reconsideration of part-time guidance counselor- Lynn explained the committee members received a letter from a staff member recommending that the part-time guidance counselor gets promoted back to a full-time counselor. Tari explained if you could forward that note to her that her and Principal Menard will take care of this.
6. Matters for Action/Vote
  - a. Appoint Delegate and Alternate to MASC Annual Business Meeting- Lynn explained that coming up in the beginning of November is the annual School Committee Meeting. Tari explained it is the MASC/MASS annual conference November 1st through the 4th in Hyannis. Tari explained it would be great to have a member or two in attendance this year because it is a great learning and networking opportunity. No action taken yet; Lynn will be looking at her schedule.

b. School Committee Schedule for the Year- Lynn explained that the meeting dates are as follow for 2017-2018: September 7, November 9, January 4, March 8, April 5, and June 7. The annual agenda is also included in the packet.

7. Sub Committee/Liaison Updates

a. Report of the Mahar Representative- Lynn explained that Mahar met on Tuesday. Lynn explained they did something new which is breakfast in the classroom which everyone is loving. Dan explained they are getting about 80% participation. Lynn explained that Swift River School on November 19th is running a 10 hour running event to raise funds for a family in the town.

b. Report of the Finance and Facilities Subcommittee- Janice explained that they just met before the meeting and they went over spending and what we had left. Dan explained we talked a little bit about comparative spending from FY16 to FY17. We spent \$118,000 more in FY17 than FY16 and most of these costs was special education. Dan explained this is a problem across all three districts. Dan explained we talked a little bit about our reserve position (school choice). Dan explained we have a \$15,000 positive balance in the school lunch account. Dan explained on the facilities side we talked about Red Hawk coming in and doing repairs for our sprinkler systems which will be around \$5,400. Dan explained the exciting news is we have our new bubbler which is a big hit with the students. Dan explained the girl scouts raised \$1,000 to help fund this.

c. Report of the Policy Subcommittee- Tari explained they took a break over the summer; they met in June got through most of section J. They are hoping to finish that section up next Thursday, September 14th at 5:30pm.

d. Report of the Superintendent Evaluation Subcommittee- Janice explained they finished Tari's evaluation and she did overall excellent. There are copies in the packet of all of our comments and how we graded her and why.

i. Superintendent Evaluation- Tari explained in Orange and Mahar; everyone voted to approve it. Tari has to contact the attorney to see how this is working with the Union 73. Janice Coughlan moved to approve the evaluation of the superintendent as brought forth by the joint committee of Union #73 and the Ralph C. Mahar Regional School. Angela Danielson seconded. VOTED: Unanimous.

e. Report of the CAPS Collaborative Representative- Tari explained they meet next week

f. Report of the Union #73 and RC Mahar Regional Joint Supervisory Committee- handled above.

g. Report of the Playground Committee- Lynn explained the playground committee is holding on September 30th they are doing a pancake breakfast and silent auction fundraiser.

8. Superintendent's Report- Tari explained she explained all of her updates earlier in the meeting.

9. Minutes presented for approval: **Janice Coughlan moved to approve the minutes of June 5, 2017. Angela Danielson seconded. VOTED: Unanimous.**

Janice asked if the school lunch rates went up. Joanne explained that yes they did after a DESE representative came in; she made up compliant with other districts in our area which is why the change was necessary.

10. Executive Session- not necessary

11. Date of Next Meetings: November 9th, 2017 at 5:30PM

12. Adjourn- **Janice Coughlan moved to adjourn at 6:35pm. Angela Danielson seconded. VOTED: Unanimous.**

Minutes taken by: Alyssa Magoffin

APPROVED: 11-9-17

Signature of Secretary \_\_\_\_\_

Janice Coughlan

DATE: \_\_\_\_\_

The agenda reflects topics that the Chair reasonably anticipates will be discussed.

Public Comment Protocols

The School Committee welcomes public comment on items that are within the scope of the School Committee's responsibilities. The Public Comment agenda item is reserved for this purpose. Members of the public wishing to address the Committee should be aware of the following guidelines:

- The Chair will recognize those wishing to speak and give them the floor. Only persons recognized by the Chair may speak. For purposes of the minutes, speakers should identify themselves at the beginning of their remarks.
- The purpose of Public Comment is to receive input from the community, not to engage in prolonged conversation with the Committee. The Chair will ensure that any comment or question that requires a response from the committee or the School Department will be addressed in a timely manner.
- All comments should be addressed through the Chair, not any individual committee member or to others in attendance.
- Speakers are expected to respect confidentiality. This includes the confidentiality of the speaker's own child/ren as well as that of school staff and personnel.