

Meeting Notice

Board/Committee Name: Petersham School Committee
Day/Date: Tuesday, September 11th, 2018
Time of Meeting: 5:30 P.M.
Location: Staff Room



Minutes

1. Call to Order- Lynn Peredina called the meeting to order at 5:30pm.
Members Present: Lynn Peredina, Angela Danielson, and Jennifer DeJackome.
Members Absent: None.
Others: Superintendent Tari Thomas, Director of Finance Daniel Haynes, Principal Joanne Menard, and Alyssa Magoffin.
2. Public Comment- no public comment.
3. Report of the Teachers' Union- no one to report.
4. September Items
 - a. Announcement/Introduction of New Staff- Joanne told the committee about the three new staff members which are Aaron O'Connor- new 5th and 6th grade teacher, Nicole Costello- new part-time guidance counselor, and Robert Whitelaw- the new physical education teacher
 - b. Opening of Schools Report- Joanne explained the start of the school year is off to a great start. She went over the enrollment numbers with the committee.
 - c. School Committee Schedule for 2018-2019- Copy is in the file. Tari explained that our Unions are really unique and they really welcome and want school committee members to be in classrooms and see what they are doing. Tari is looking to doing glimpse into the classroom in the classroom. Tari is hoping you can pick November, January or March to sign up, come in and just do a brief little report.
5. Matters for Action
 - a. Flurry Folders- Tari explained the recommendations that were made to this subcommittee were made by the staff. Member of the committee were Dyan Adams, Christina Boyer-Thompson, Melissa Fournier, Karrie Hammond, Deirdre Keenan, Joanne Menard, Nailil Martinelli, and Alissa Roy. The recommendation is to keep PCS as seven e-learning days for the 2018-2019.
Angela Danielson moved that the Superintendent of Schools to utilize professional judgement as to when to initiate up to 7 Flurry Folder Days- as time on learning- for school cancellation days in 2018-2019. Jennifer DeJackome seconded. VOTED: Unanimous.
 - b. Appointment of Delegate to MASC General Business Meeting- Tari explained what this conference is all about and that she would not be able to attend due to being away at another conference. The committee agreed that they will have to skip this conference as well this year.
 - c. Milk Bids 2018 - 2019- Dan explained that on August 20th they had the milk bid opening which as you can see there were three bids. They are recommending to go with the All Star Dairy Company being the lowest bid.

Angela Danielson moved to approve All Star Dairy's milk bid for the 2018-2019 school year. Jennifer DeJackome seconded. VOTED: Unanimous.

6. Subcommittees and Board Liaison Reports

- a. Report of Union #73 Committee- Lynn explained they have not yet met.
- b. Report of the R.C. Mahar Representative- Lynn explained they have not met for the new school year as of yet.
- c. Report of the Leadership, Accountability & Measurement Subcommittee- Lynn explained that Jen is going to be on this committee. Lynn shared that this used to be called the Superintendent Evaluation Committee which met with Tari as she set her goals, had a mid cycle check in and then at the end she was evaluated.
 - i. Superintendent's Evaluation Update- Lynn briefly went over the Superintendent's Evaluation with the committee.

Angela Danielson moved to approve the Superintendent's Annual Evaluation for the 2017-2018 Superintendent' Evaluation with an average rating of proficient. Jennifer DeJackome seconded. VOTED: Unanimous.

- d. Report of the Resources & Capacity Subcommittee- Dan explained they met and went over some ending numbers in Petersham. Dan explained that in FY20 he is seeing the ability to be able to bring a budget to the town very close to level funded. Dan went over two issues that had come up recently. One was the boiler started leaking. They had someone come out to look at this and realized they need a section replaced. This is covered by insurance and they only need to pay the \$1,000 deductible. The other issue was that on August 18th the sprinkler system failed which set all kinds of alarms off in the building. The acting fire chief who reported wanted it fixed right away. This ended up costing \$5,900 and Dan looked into going through insurance and he is waiting to hear back on being able to use the insurance reserve fund that the Town has setup to appropriate for costs such as this.
- e. Report of the Communications & Policy Subcommittee
 - i. Policy Project Update and Vote- Tari explained that the policy manual has been completely revamped and this was quite the undertaking.

Angela Danielson moved to approve the first vote of the revised Union #73 and Ralph C. Mahar Policy Manual. Lynn Peredina Seconded. VOTED: All in favor. Absent: Jennifer DeJackome.
- f. Report of the CAPS Representative- Tari explained there was no meeting.
- g. Regional Planning Committee- Lynn explained they have the next meeting on September 27th. Lynn explained it was agreed to move forward and they did set parameters. From each member town would have a selectboard or fincom member, one school committee member and one member from the community at large. Nancy Allen, Lynn Peredina. They are meeting tonight for the 3rd person tonight. Lynn explained they will have 3 members at the September 27th meeting and hopefully by the end of this calendar year they will have some sort of plan.

7. Approval of the Minutes- **Angela Danielson moved to approve the minutes of June 7, 2018. Jennifer DeJackome seconded. VOTED: Unanimous.**

8. Superintendent's Report- Tari explained she has shifted her newsletter to be entirely electronic. Tari briefly touched on things in her report.

9. Community Service Requirement- Jen asked about the Mahar Community Service Requirements as she thinks the town of Petersham has a need for students that are willing to help out with the elderly community.

Lynn Peredina will connect with Principal Hemlin on that .

10. Theatre Program- Jen asked if the Petersham Center School Students were open to participate in the musicals held at Mahar now that they are open to the elementary level. Tari and Joanne are going to look into this.

11. Executive Session - not necessary

12.. Next Meeting - November 13th, 2018 at 5:30pm.

13.. Adjournment- **Angela Danielson moved to adjourn at 6:40pm. Jennifer DeJackome seconded.**

VOTED:

Unanimous.

Minutes taken by: Alyssa Magoffin

APPROVED:

The agenda reflects topics that the Chair reasonably anticipates will be discussed.

Public Comment Protocols

The School Committee welcomes public comment on items that are within the scope of the School Committee's responsibilities. The Public Comment agenda item is reserved for this purpose. Members of the public wishing to address the Committee should be aware of the following guidelines:

- ❑ The Chair will recognize those wishing to speak and give them the floor. Only persons recognized by the Chair may speak. For purposes of the minutes, speakers should identify themselves at the beginning of their remarks.
- ❑ The purpose of Public Comment is to receive input from the community, not to engage in prolonged conversation with the Committee. The Chair will ensure that any comment or question that requires a response from the committee or the School Department will be addressed in a timely manner.
- ❑ All comments should be addressed through the Chair, not any individual committee member or to others in attendance.
- ❑ Speakers are expected to respect confidentiality. This includes the confidentiality of the speaker's own child/ren as well as that of school staff and personnel.